

Code of conduct

Our responsibility



CLEARR



Collaboration:

Ask for help, give help. We work together well.



Leadership:

Have courage and inspire others.
We challenge each other to be the best we can be.



Excellence:

Find a better way every time. We never get complacent.



Agility:

Think broadly, act quickly. We thrive in change.



Respect:

Listen and understand, be forthright. We create honest relationships.



Responsibility:

Use influence wisely. We own our actions.

Sharing responsibility: our code of conduct



At Grant Thornton, we all share the responsibility...

...to deliver on the commitments we make to each other and to understand the consequences of falling short on this. We're a firm with a unique culture and brand that does things differently, yet what really distinguishes Grant Thornton is our people. This code of conduct provides clarity on what's expected of us as Grant Thornton people and as a firm. It should help give you the confidence to make choices that you believe to be the right ones for our firm, our clients and each other, and to trust your colleagues to do the same.

Our code of conduct is at the heart of our governance and quality and risk management culture. It can't govern every possible situation but will help guide you when you have a concern, or if you simply need some advice. Please refer to it regularly as you navigate life with Grant Thornton, remembering that it's not a substitute for our individual and collective responsibility to exercise professionalism and good judgment every day.

Dave Dunckley

CEO, Grant Thornton UK LLP

A purpose-driven firm

We are in the process of refreshing our purpose, which involves discussions with all of our people. This will provide even greater alignment on what we stand for, what's important to us and will help shape our ways of working. Our purpose connects what we do with why we do it – it's what motivates us to do our best work for clients every day.

This isn't about creating a purpose, it's about unearthing what's already there. We're evolving the thinking that's been done over recent years while not losing sight of what's already embedded in how we work.

- recognise our responsibility to deliver sustainable growth and pass on a stronger business environment to the next generation
- use our skills, expertise and connections to create networks that share ideas, resources and insight to build sustainable growth
- promote an inclusive recruitment process and actively look for opportunities to provide work experience and career development for people from socially diverse backgrounds
- do not tolerate any forms of bribery, corruption or financial crime, either by our people or others associated with us, and we comply with all relevant laws and reporting requirements
- aim to work with others who share our commitment to responsible business practices and actively speak out on these issues.

- could I do more to create greater value for clients and have a more positive impact on the communities in which we operate?
- do I think 'outside-in' understanding what's happening in the world today and bringing client and market perspectives into my decision making?
- do I lead by example and seek out opportunities to build networks in my communities for the benefit of others?
- do I support and encourage my colleagues to volunteer and seek new opportunities to develop their skills and experiences?
- am I alert to the need to report any knowledge or suspicion of financial crime to the Money Laundering Reporting Officer?
- do I contribute to a culture of everyday inclusion and call in exclusion when I see it?

Behaving with integrity

We play a range of roles in supporting efficiency, trust and integrity in markets. Fundamental to this is preserving our reputation as people who can act without self-interest and the diversity and quality of our services. We expect our people to be professional, honest and trustworthy, complying with all applicable ethical and professional standards and regulatory requirements, both in the UK and when working overseas. We do what's lawful and what's right.

- invest in dedicated quality and risk management teams to drive excellence across all our service offerings and provide our people with clear policies and efficient processes. These teams support people to make the right choices when faced with difficult and complex circumstances
- promote a culture where consultation on ethical and technical issues is actively encouraged and seen as a strength not a weakness
- record relationships and financial interests that could impact on our ability to act objectively or independently in order to identify, assess and avoid any conflicts of interest
- do not allow bias or the undue influence of others to affect our professional judgment. For example, the acceptance of gifts or hospitality that could, or could be seen to, affect our independence or objectivity
- work with our regulators to improve the regulatory environment and promote efficient, orderly and fair financial markets.

- do I understand my responsibilities for following key procedures, while challenging and supporting those who don't?
- do I have the courage to tell someone if I, or someone else, makes a mistake?
- would I speak up if I felt I was being asked to do something I thought might be wrong?
- do I always consult fully when faced with a challenging situation?
- have I updated my relevant relationships and financial interests in the firm's monitoring systems?

Working with clients and others

Our firm is built around our clients and our success depends on their success. We thrive on creating value for clients and delivering consistently great quality in this volatile, changing world.

- only accept new assignments on completion of the firm's rigorous take on procedures, which include consideration of all ethical, legal and regulatory requirements
- spend quality time with our clients and prioritise sustainable relationships where trust is built steadily, based on an approach not governed by self-interest
- gain a deep understanding of our clients' objectives to develop a scope of work that is appropriate to their needs and is delivered by the right team
- bring together a blend of complementary skills to share knowledge and develop the best ideas to better support our clients
- are honest, objective and courageous and are not afraid to give difficult or unwelcome advice
- challenge each other to deliver work and ensure each assignment is managed and reviewed.

- do I have the knowledge and skills to provide my clients with the best business insight to meet their needs?
- have I invested time building a strong relationship with my client to foster trust and transparency?
- have we brought together the specialist knowledge, expertise and insight to provide the best ideas to our clients?
- do I critically review my own work and the work of others to ensure it meets our high standards?
- do I do what I say I'll do, when I say I'll do it?

Working together

We are committed to creating a culture of everyday inclusion where we treat each other with respect and trust each other to make the right choices. We encourage and embrace the value that different perspectives bring and appreciate everyone's contribution to the firm's success.

- embrace diversity, collaborating and sharing ideas, knowledge and expertise to create rich and valuable solutions for our clients and each other
- invest in our people's development and encourage them to experiment and learn
- learn collectively from experience and become stronger individually and as a group
- trust each other to offer open and honest feedback and work together to resolve differences promptly and professionally
- provide a safe, flexible and healthy working environment for our people which is free from discrimination or harassment and enables people to be themselves at work.

- do I actively invest time in my own personal development and encourage others to do the same?
- do I look for opportunities to collaborate with others to share ideas and drive change?
- do I offer, seek and accept open and honest feedback?
- do I praise positive behaviour and actively challenge poor behaviour?
- could my attitude and behaviours have a negative impact on others?
- do I value everyone's ideas and contributions?

Protecting our business

Each of us share responsibility for protecting the firm's reputation, safeguarding our people, keeping our assets safe and delivering our shared rewards.

- recognise no one client is more important than our need to maintain public trust or protect our good reputation
- secure and protect our information systems and associated data from unauthorised access, theft and data corruption
- protect all confidential and personal information and will not use or disclose it for our own personal advantage or for the benefit of others
- maintain up to date business continuity plans for each location and business critical function so that our people are protected and business activities are not interrupted in the wake of an unplanned event
- embrace a culture where excellence is at the heart of the way we work
- help our people understand their commitments to the firm and each other by providing clarity on their role and responsibility for managing risk.

- · do I continually look for new and improved ways of working?
- do I challenge others if I think that their actions could expose the firm to unnecessary risk?
- do I take care to maintain confidentiality and avoid careless or inappropriate comments or views on the firm, my colleagues or our clients, particularly when using social media?
- do I understand the consequences for the firm and our clients of failing to do the right thing?
- do I know what to do in the event of an emergency?

Three key elements to Shared Enterprise



Sharing ideas:

that create value for our clients, for our firm and for our wider stakeholders.



Sharing responsibility:

for delivering on our strategy and business plan.



Sharing reward:

by sharing the firm's profits in a way that is meaningful for everyone.

Getting support

Our firm's unique and innovative culture of shared enterprise means each of us need to be clear about and deliver on the commitments we make to one another.

This code of conduct sets out the guiding principles for expected behaviours and we have a shared responsibility to challenge each other on the commitments we have made.

However, the code is not intended to be a substitute for our individual responsibility to exercise good judgement, to consult with others when faced with difficult decisions or to report serious professional breaches which compromise the firm's reputation.

If you need advice on quality, ethical or compliance matters or if you want to raise concerns, support is available from:

- your people manager
- your engagement lead
- · your practice leader
- your quality and risk management team
- your people and culture business partner
- · the Head of Quality and Reputation.

You could also use the ethics helpdesk (ethics@uk.gt.com) to obtain advice. Queries raised will be treated in confidence and a member of the ethics team will contact you personally. The firm also subscribes to a confidential whistleblowing hotline: 0808 196 5793.

This service enables you to speak up in absolute confidence if you become aware of, or are concerned about, fraud, theft or other misconduct including injustice, harassment, bullying or other inappropriate behaviours.

Remember, it is better to ask than risk the consequences of a wrong decision.



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